

TAMIL NADU GENERATION AND DISTRIBUTION CORPORATION LIMITED

SECRETARIAT BRANCH
144, Anna Salai.
Chennai-600 002.

Memo (Per) No.8354/A18/A182/17-1. Dt: 14.02.2017.

Sub: RETIREMENT BENEFITS – Encashment of Un-earned Leave on Private Affairs at the time of retirement of employees/officers– Kept in abeyance – Restoration ordered – Delay in tracing of Service Books –Instructions – Issued.

- Ref:i) (Per) B.P. (FB) No.75 (SB) dated 06.11.1996.
ii) (Per) B.P. (FB) No.76 (SB) dated 11.9.1997.
iii) (Per) CMD TANGEDCO Proceedings No.52 (SB), dt.14.2.2014.
iv) Memo No. 80586/A18/A182/2014-1, dated 19.05.2015.

In the Board Proceedings first cited above, orders were issued to the effect that at the time of retirement, 50% of Unearned Leave on Private Affairs standing at the credit of the employees upto a maximum of 90 days, be entitled for encashment and drawal of full leave salary subject to fulfillment of conditions specified therein. In the Board Proceedings second cited, the above orders were kept in abeyance. In the proceedings third cited, orders were issued restoring the Board's Proceedings first cited. In the Memo third cited, instructions have been issued that the encashment of 45 days of Unearned Leave on Private Affairs (i.e. 50% of the maximum number of days eligible to be encashed) be sanctioned pending availability of Service Registers by duly obtaining an Indemnity Bond, in the enclosed format and the arrears consequent to the said sanction be paid in two monthly installments.

2. Now, it has been brought to the notice of the Board that certain retired employees have not been sanctioned the remaining 45 days of encashment of Unearned Leave on Private Affairs and the reason is only due to non availability of Service Book in respect of the said retired employees. It is also to be mentioned that as orders were issued for payment of 50% of encashment of Unearned Leave on Private Affairs in two instalments have been completed, all the Pensioners' Associations have now requested for sanction of remaining 45 days of encashment of Unearned Leave on Private Affairs. The said requests have carefully been examined.

3. After considering the said requests, all the pension sanctioning authorities are instructed that the encashment of remaining of 45 days of Unearned Leave on Private Affairs (i.e. 50% of the remaining number of days eligible to be encashed) be sanctioned pending availability of Service Registers by duly obtaining an Indemnity Bond, in the format attached to this memo.

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4. Receipt of the Memo may be acknowledged.

M. SAI KUMAR,
CHAIRMAN CUM MANAGING DIRECTOR.

To

All Chief Engineers.
All Chief Financial Controllers/TANGEDCO & TANTRANSCO.
The Chief Internal Audit Officer/Audit Branch.
All Superintending Engineers.
The Residential Audit Officer/Chennai-2.

Copy to:

The Chairman-cum-Managing Director's Table.
All Directors of TANGEDCO & TANTRANSCO.
The Secretary/TANGEDCO/Chennai-2.
The Legal Adviser/TANGEDCO/Chennai-2.
All Officers/Secretariat Branch.
All Senior Personnel Officers/Adm.Branch/Chennai-2.
The Asst. Personnel Officer/Tamil Dev. – for publication in the Bulletin
(2 copies).
The President/TNEB Retired Officials Association,
No.14 (Old No.7), 2nd Main Road, Ram Nagar, Chennai-600 082.
The General Secretary/Federation of TNEB Pensioners Associations,
G2, Plot No.87, Door No.31, Ramyam Apt., Nehru St, Alwarthirunagar,
Chennai-87.
The General Secretary/TNEB Pensioners' Progressive Union,
No.9, Sundaram Chetty Street, Kottikulam Road, Dindigul-624 001.
The General Secretary/Electricity Board Pensioners' Welfare Association,
No.27, Mosque Street, Chepauk, Chennai-600 005.
The General Secretary/Tamil Nadu Electricity Retired Workers' Association,
No.16, 10th East Main Road, Gandhi Nagar, Vellore-6.
The General Secretary/TNEB Retired Employees & Officers Association,
No.18, Ellaiyamman Koil Street, West Mambalam, Chennai-600033.

//TRUE COPY // FORWARDED // BY ORDER//


SECTION OFFICER.

INDEMNITY BOND

This DEED OF INDEMNITY executed on thisth day of
Two Thousand and Seventeen, by Thiru./Tmt./Selvi.
..... S/o.D/o.W/o., residing
at, hereinafter called the
Indemnifier (which term shall mean and include executors, administrators, legal
representatives, heirs and assigns) TO AND IN FAVOUR OF the Tamil Nadu
Generation and Distribution Corporation Limited, a Corporation registered under
the Companies Act, 1956 and wholly owned by the Government of Tamil Nadu,
one of the successor entity to the erstwhile Tamil Nadu Electricity Board (TNEB),
represented by the (Sanctioning Authority having
office at, hereinafter called the Indemnified or
TANGEDCO (which term shall mean and include its successors and assigns).

WHEREAS the Indemnifier has retired from the service of the
TNEB/TANGEDCO on Afternoon as (Designation
with Circle/Region/office/Branch) and a pensioner assigned with PPO No.
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WHEREAS, in (Per) B.P. (FB) No.75 (SB) dated 06.11.1996, orders were
issued that at the time of retirement, 50% of UEL on PA standing at the credit of
the employees upto a maximum of 90 days, be entitled for encashment and
drawal of full leave salary subject to fulfillment of conditions specified therein.

WHEREAS, in (Per) B.P (FB) No.76 (SB) dated 11.09.1997, the said
benefit was withheld.

WHEREAS the TANGEDCO, in (Per) CMD TANGEDCO Proceedings No.52
(Secretariat Branch) dated 14.02.2014, has restored the benefit of encashment
of 50% of Un-Earned Leave on Private Affairs (UEL on PA) standing at the credit
of the employee at the time of retirement as specified therein.

WHEREAS as per the said proceedings, dated 14.02.2014, an employee who has not availed even a single day UEL on PA out of maximum 180 days while in service of the TNEB/TANGEDCO, is entitled to encash 90 days of UEL on PA subject to fulfillment of conditions specified.

WHEREAS to sanction the aforesaid restored benefit by the TANGEDCO, Service Register of the Indemnifier requires verification to ascertain the actual number days of unavailed portion of UEL on PA as on the date of retirement.

WHEREAS representations were received from the retired employees/pensioners that they have not been sanctioned and paid the encashment of UEL on PA on the ground of non-traceability of their Service Registers till date and have expressed hardship.

WHEREAS it has been informed that the Service Register of the Indemnifier could not be traceable in the office of the sanctioning authority concerned of the TANGEDCO in Memo (Per) No.80586/A18/A182/14-3, dated 19.05.2015 Registers, it is been ordered by the TANGEDCO to sanction and draw 45 days of UEL (i.e 50% of the maximum number of days eligible to be encashed) and disburse in two instalments and to retain the remaining eligible days of UEL on PA for encashment purpose on tracing and verifying the Service Register, subject to execution of a Deed of Indemnity by the retired employee concerned, indemnifying the TANGEDCO against any excess payment/loss discovered at a later date.

WHEREAS it has been informed that the Service Register of the Indemnifier could not be traceable in the office of the sanctioning authority concerned of the TANGEDCO till date and as such the remaining number of days of unavailed portion of UEL on PA as on this date could not be verified/ascertained.

WHEREAS representations are now being received from the retired employees / pensioners that they have not been sanctioned and paid the

remaining 45 days encashment of UEL on PA on the ground of non-traceability of their Service Registers till date and have expressed hardship.

WHEREAS to mitigate the hardship caused to such of those retired employees/pensioners due to non-traceability of the Service Registers, it is decided by the TANGEDCO to sanction and draw remaining 45 days of UEL (i.e balance 50% of the maximum number of days eligible to be encashed), subject to execution of a Deed of Indemnity by the retired employee concerned, indemnifying the TANGEDCO against any excess payment/loss discovered at a later date.

AND WHEREAS the Indemnifier, who, to the best of his knowledge, has not availed the UEL on PA during his/her service, agreed to execute the Indemnity as aforesaid and the TANGEDCO has also agreed to honour the same.

NOW THIS DEED WITNESSES THAT in consideration of the TANGEDCO sanctioning and drawing remaining 45 days of UEL on PA (ie. Balance of 50% of the maximum number of days eligible to be encashed), the Indemnifier hereby unconditionally undertakes to pay on demand to the TANGEDCO, all monies which may be discovered to have been paid in excess of actual eligibility together with all costs and expenses and the TANGEDCO, in addition to proceed against the Indemnifier in accordance with law, shall also have the right to recover such excess payment from any of the amount that may be due and payable to the Indemnifier and this Deed of Indemnity is irrevocable.

IN WITNESS WHEREOF Thiru./Tmt./Selvi has signed this Deed of Indemnity on the date, month and year hereinabove first mentioned.

Signed & Delivered by

In the presence of Witnesses (Name & Address)

- 1.
- 2.

//TRUE COPY//


SECTION OFFICER