

TAMIL NADU GENERATION AND DISTRIBUTION CORPORATION LIMITED
(ABSTRACT)

Establishment - Prescription of Computer Qualification for the posts of Typists, Steno-Typists and Personal Clerks - Orders issued by the Government - Adopted in TANGEDCO - Amendments to regulation 96 of Tamil Nadu Electricity Board Service Regulations - Issued.

(SECRETARIAT BRANCH)

(Per) FB TANGEDCO Proceedings No.37

Dated the 5th July, 2013.

Aani-21,
Thiruvalluvar Aandu 2044.

READ:

1. G.O.Ms.No.130, P&AR (S) Department, dated 22.07.2008.
2. G.O.Ms.No.43, P&AR (S) Department, dated 17.04.2009.
3. (Per) B.P. (FB) No.21 (Administrative Branch), dated 29.12.2009.

PROCEEDINGS:

The Government of Tamil Nadu, in its G.O.first read above, issued orders, prescribing the qualification on Computer knowledge (viz. Certificate course in Computer on "Office Automation" awarded by the Directorate of Technical Education) for the posts of Typists and Steno-Typists prior to completion of probation. The said qualification has not been prescribed as a pre-requisite qualification for recruitment to the post of Typists and Steno-Typists. Hence, it has been ordered that the new entrants to the Government service should acquire the said qualification within their probation period.

2. Subsequently, the Government, in its G.O.second read above, issued a clarificatory order that apart from the Typists and Steno-Typists, the Personal Clerks, Personal Assistants and Private Secretaries should also acquire the said qualification. It has also been ordered that the existing employees (who are in service at the time of issue of the said Government Order, i.e.22.07.2008) shall be exempted from qualifying the certificate course in "Computer on Office Automation".

3. The above said two Government Orders have been adopted in TANGEDCO (erstwhile Tamil Nadu Electricity Board) - vide Board's Proceedings third read above. It has been ordered in the said Board's Proceedings that necessary amendments to the TNEB Service Regulations will be issued separately.

4. Accordingly, in exercise of the powers conferred by section 79(c) of the Electricity (Supply) Act, 1948 (Central Act 54 of 1948), read with section 185 of the Electricity Act, 2003 and G.O.Ms.No.100, Energy (B2) Department, dated 19.10.2010, the Tamil Nadu Generation and Distribution Corporation Limited (formerly Tamil Nadu

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Electricity Board) makes the following amendments to the Tamil Nadu Electricity Board Service Regulations:-

AMENDMENTS

"In the said Regulations, in sub-regulation (3) under regulation-96,

- (i) in the Tabular Column, after the SI.No.(6) in Column (1) and the corresponding entries thereto in Columns (2), (3) and (4), the SI.No.(7) and the corresponding entries relating thereto shall be inserted, namely:-

(7)	A member appointed as Typist, Steno-Typist and Personal Clerk, on or after 29.12.2009.	A pass in the Certificate course on Office Automation, awarded by the Directorate of Technical Education.	Within the prescribed period of probation. Otherwise, he/she will be dealt with as per sub-regulation (f) under regulation 95 of TNEB Service Regulations.
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Provided that those who possess a Degree (or) Diploma in Computer Science (or) Computer Engineering as one of the subjects approved by the University Grants Commission (or) All India Council for Technical Education (or) Directorate of Technical Education (or) an equivalent body, shall not be required to acquire the said qualification.

Provided further that the existing Typists, Steno Typists or Personal Clerks, who are in service as on 29.12.2009, shall be exempted from passing the Certificate course in Computer on Office Automation".

- 5.** The receipt of these proceedings shall be acknowledged in the slip enclosed.

(BY ORDER OF THE BOARD)

**S.CHINNARAJALU,
SECRETARY.**